



# ACADEMIC CALENDAR 2024-2025

# BDC LIBRARY



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|----------------|---|
| June 2024      | Notification of library Registration.<br>Notification of Readers Forum.   |
| July 2024      | The process of library students registration for all classes.<br>Registration of reader's forum.<br>Meeting of college library advisory committee.<br>To prepare the library budget & planning.<br>Notification of library reading materials purchase for users.<br>Process of books and journals for purchase.<br>Process of book-bank, Earn and learn scheme, circulation,<br>Reference services etc.<br>Library Activity–Multimedia Center- Library Program Schedule |
| August 2024    | Inauguration of readers forum.<br>Orientation function - Use of Internet / Free Online Education<br>Swayam / use of E –Resources<br>Books processing (cataloguing, Classification, and registration,<br>Computerization.etc)<br>Birth Anniversary of Dr.S.R.Ranganathan (12 <sup>th</sup> August)   |
| September 2024 | Library Activity –Multimedia Center-Library Program Schedule<br>Process of books purchase.<br>Books Verification Process<br>Library Activity –Multimedia Center- Library Program Schedule   |
| October 2024   | Circulation of Question paper for preparation of University<br>Exam.<br>Library Activity-Vachan Prerna Din<br>Multimedia Center Library Program Schedule<br>Books Verification Process  |

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| November 2024 | University exam work.<br><br>Library Activity -Multimedia Center - Library Program Schedule<br><br>Orientation – Best Open Sources Database /Library Rules   |
| December 2024 | User Orientation. Library Software and ICT Tools<br><br>Process of books purchase.<br><br>Process of journal/periodical subscription.<br><br>Library Activity -Multimedia Center- Library Program Schedule   |
| January 2025  | Meeting of college library advisory committee.<br><br>Circulation of reading material,<br><br>Orientation – M-OPAC/ Library Website / Library Blog.<br><br>Library Activity Vachan Kata-Students Book reviews<br><br>Library Activity - Multimedia Center - Library Program Schedule                                     |
| February 2025 | Organization of books Exhibition.<br><br>Circulation of reading material.<br><br>Books Verification Process, Library Activity - Books Exhibition<br><br>Best Library User Award A.Y.2024-25<br><br>Library Activity – Library Study Tour Arts wing<br><br>Library Activity -Multimedia Center - Library Program Schedule |
| March 2025    | Books Verification Process<br><br>Library Activity - Multimedia Center- Library Program Schedule   |
| April 2025    | Process of stock Verification. Submission of library report.<br><br>Meeting of college library committee. Process of binding works,<br><br>Library Activity – Library Study Tour Commerce wing<br><br>Library Activity - Multimedia Center - Library Program Schedule  |
| May 2025      | Library Process of stock Verification. Process of binding works.<br><br>Library Activity -Multimedia Center -Library Program Schedule  |